

**Louisiana Fire and Emergency Training Commission Meeting
Meeting Minutes
August 3rd, 2018**

Commission Members Present:

Chad Major	Professional Firefighters Association of Louisiana
Charlie Metcalf	Louisiana State Firemen’s Association
Ken Himel	Louisiana Fire Chiefs Association
Butch Browning	State Fire Marshal
Michael Donahue	Chancellor’s Designee from LSU

Commission Members Absent:

Karen St. Germain	Governor Appointee
Louis Romero	Professional Firefighters Association of Louisiana
Martin Latino	Louisiana Fire Chief’s Association
Brian Lindberg	Louisiana State Firemen’s Association

In Attendance:

Loree Ramezan	FETI
Carey King	FETI
T.K. Devall	FETI
Brian Williams	Desoto Fire #8
Eddie Tessmer	FETI

QUORUM PRESENT

The Louisiana Fire and Emergency Training Commission was called to order by Mr. Major. Invocation was performed by Charlie Metcalf. Pledge was performed. Mr. Major called the roll and announced that a quorum was present. The meeting began.

Mr. Major entertained a motion to adopt the minutes from the meeting held on August 3, 2018. Motion was made by Mr. Browning and Mr. Metcalf seconded the motion. No discussion was made. No opposition was noted.

MOTION PASSED.

Director’s / Financial Report

Mr. Donahue presented his report. He wished to update the board with regard to the chief municipal training officer’s position search. They had received fourteen applications. Four did not meet the minimum requirements, five did but were less qualified than the remaining five. Interviews would be performed next Wednesday and the applicants narrowed down. Mr. Metcalf would be representing the commission in the interview process. Once the field was narrowed to two applicants, he stated that he would like to call a special session for the commission to meet them. After the meet and greet with the commission, second interviews would be performed. Mr. Donahue did let the commission know that if

anyone wanted to see the list of applicants, they could see him after the meeting. However, he could not release them during the meeting as it was a public forum. He was hoping to have a decision made on the applicant by the beginning of February at the earliest.

Ms. Ramezan stated that the September and October balance sheets were included in the board packets. There was nothing unusual on them. However, there were a few changes on the grant side. The 2017 State Fire Training grant had been added in October. They had been awarded this particular grant and would be purchasing some large ticket items for medical which included an AED chest compression system, a power lift cot, a portable skid pump, a thermal imaging camera, fire hose, and complete breathing air system. Some discussion regarding the amount awarded from the grant ensued. The big ticket item this year that everyone was trying to purchase with the grant monies was the new thermal pump panel. Mr. Metcalf stated that they had an older model that FETI could have if someone wanted to come get it. It did work and would save money for the time being.

There was some discussion regarding the total amount of the budget.

Mr. Major asked if there were any other questions regarding the director's / financial report. None were voiced.

This concluded the presentation of the director/financial report.

Chairman's Report

Mr. Major stated that everything was slowing down at this time of year and he did not really have anything new to report.

This concluded the presentation of the chairman's report.

Certification Report

No report at this time.

Old Business

No old business was addressed.

New Business

Mr. Donahue stated that they did have a small issue at this time. Currently, they were in the planning phase with it so he felt that it was time to address it. The whole subject matter was concerning the training center credit hours that were earned by coming to FETI. Right now, most of the classes took place during the week which is when they were staffed and available. They were however receiving more and more requests for weekend sessions. So they were trying to put together a reasonable cost recovery for fire districts who wanted to come out and train by themselves on the weekends. In addition to that, also do an open training one Saturday per quarter. Different options, equipment and staffing costs, and pricing were being discussed. The only concern mentioned by Mr. Major was that it may put a burden on budgets within different departments and also burdening staff without proper compensation. Mr. Donahue stated that employees were on salary so they would give these employees

equally compensated days off to offset. The materials would be used anyway no matter which day the class was on. At any rate, offering these sessions should at the very least be a break even for FETI, if not financially beneficial. This topic was discussed at length. The idea was presented that they should have a general consensus meeting or possibly a conference breakout session to introduce the FETI today. For many years, the sessions that they were attempting to launch on the weekends and equipment that was being used had been given for free which just could not be done anymore. After some time, it was decided that they would discuss this more at another meeting. They did not have a quorum anymore as one of the commission members had left earlier due to another meeting requiring attendance. Discussion on this new business item was concluded.

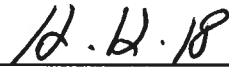
The next meeting was scheduled for December 12th.

No other business was addressed.

Motion to adjourn was entertained by Mr. Major. No objections were voiced. Meeting was adjourned.



Approved by: Chad Major



Date: